

**CHAPTER 13 TRUSTEE**

Timothy H. Ivy

Western District Of Tennessee, Eastern Division  
250 N. Parkway, Suite 1  
Jackson, Tennessee 38305-2735  
Telephone: (731) 664-1313 • Fax: (731) 664-7846

**Debtor(s):**

**Case No.**

**REQUEST FOR PAY OFF OF CASE**

I hereby request the Trustee's office to provide the pay off of my case.

**I understand:**

- (1) I will receive the pay off in the mail at the address below.
- (2) I must contact my attorney if I am borrowing funds or refinancing a mortgage to pay off case.
- (3) **I must return the completed form to the Trustee's office at CHAPTER 13 TRUSTEE, 250 NORTH PARKWAY, STE. 1, JACKSON, TN 38305-2735.**

Current Address:

Source of funds being used to pay off case:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact ph#: \_\_\_\_\_

Signature: \_\_\_\_\_ (Debtor)

Last 4 Digits of SSN: \_\_\_\_\_

\_\_\_\_\_ (Debtor)

Last 4 Digits of SSN: \_\_\_\_\_

**SECTION BELOW FOR TRUSTEE'S USE ONLY**

After audit and review, the pay off on your case as of this date is \$\_\_\_\_\_.

**THIS BALANCE IS VALID TO \_\_\_\_\_ and must be paid by Cashier's Check or Money Order to the following address: CHAPTER 13 TRUSTEE, P.O. BOX 6003, MEMPHIS, TN 38101-6003. DO NOT SEND CASH OR A PERSONAL CHECK. Any questions concerning the pay off should be addressed to:**

Staff Member: \_\_\_\_\_ Date: \_\_\_\_\_

cc: